



GENERIC VENDOR APPLICATION FORM

NON PROFIT VENDOR, 501 c (3), NO CHARGE

\$50 FOR PROFIT VENDOR,
TENT PLACEMENT ONLY

\$75.00 late registration

NAME OF EVENT AND DATE: _____

VENDOR NAME: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

PLEASE LIST ALL CONTACT NUMBERS PLUS EMAIL CONTACT INFORMATION:

PLEASE LIST ALL ITEMS YOU PLAN TO SELL. ATTACH SEPARATE SHEET IF ADDITIONAL SPACE IS NEEDED:

EXHIBIT/DISPLAY DESCRIPTION (PLEASE LIST ANY SPECIAL NEEDS SUCH AS POWER, ETC.)

MAIL TO: HOMESTEAD MAIN STREET, 43 N. KROME AVENUE, HOMESTEAD, FL 33030

**For Event Information: Please call Yvonne Knowles, Main Street Director at 305 323 6564 or email:
ycknowles@aol.com**

PAYMENT MUST ACCOMPANY APPLICATION, PAYABLE TO: HOMESTEAD MAIN STREET, Inc.

We thank you for participating

REGULATIONS FOR VENDORS & DISPLAY

Events are held in the downtown Historic District of Homestead on Krome Avenue and Losner Park with access from Turnpike and U.S.1. Event start times vary, please confirm set up time with Main Street office, Set up time will begin at **2:00 p.m.**

1. Space allocation will be based upon a planned layout prepared by the Homestead Main Street. We encourage you to get your application in to our office as soon as possible so that you may receive a location on the plan. Make sure to note any specific requirements on your application form.
2. The City of Homestead and Main Street will not be responsible for theft, loss, damage or injury of any person or property during event.
3. ALL vendors must clean up their display area during and after the event. All litter and packaging must be removed from the site by the vendor to the designated dumpster area.
4. Vendors must provide their own setup equipment, tables, chairs, electrical cords, unless other arrangements have been made with the event coordinator. ALL items must be self-supporting with no nails or other damaging hardware that will affect venue location. We encourage all vendors to make their space as appealing as possible to draw the public to your location. Tents must be secured with sandbags only, no stakes in Losner Park. Limited tents will be made available, please let us know if you have your own tent.
5. Event officials have the right and will execute the right to ask any exhibitor/vendor to leave if not conforming to event rules or for misrepresenting the nature of your application. No refunds will be made under such circumstances.
6. Educational exhibits and demonstrations that do not involve selling of product are not exempt from the vendor fee and are subject to the show director's approval. There will be special compensation for non-profit display exhibitors.
7. Once reservations are made and space assigned, no refunds will be made under such circumstances.
8. Cars, trucks and trailers will have access to the park but will not be allowed to drive onto the grass in Losner Park. Setup access will be from four hours prior to start of event and coordinated in advance through Yvonne Knowles at Main Street office.
9. Vendors will not be authorized to remove their display without prior authorization from event producer before event is scheduled to conclude. Final arrangements must be made no later than 1 PM two days prior to the event for safety and security purposes.
10. Special vendor/display parking has been arranged. The City of Homestead and Homestead Main Street are not liable for exhibitors/vendors who abandon vehicles overnight.
11. Once exhibitors/vendors have paid their fee in full, or registered for event if a nonprofit, they will receive their site assignment, parking location and any other additional information pertaining to the event no later than 24 hours before event.
12. **All food/product vendors MUST supply copy of their business license and health certificate which MUST accompany their application and signed application form.** Additional insured must include: **City of Homestead and Homestead Main Street.**

13. I have read and understand the Regulations as set forth:

Signature: _____ Print Name: _____

Title: _____ Date: _____

Make checks payable to Homestead Main Street, Mail to: Homestead Main Street, 43 N. Krome Avenue, Homestead, FL 33030

For General Main Street information: call 305 323 6564 or email: yknowles@aol.com attn: Yvonne Knowles, Executive Director. Or visits our website at: www.homesteadmainstreet.net